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| **A. BUTIRAN PELAJAR** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Semester | |  | |  | | | | | | | |  | | | |  | | | | | |  | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | | |  | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | |  | | | |
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| *ID* Pelajar |  | |  | | | | | | |  | | | | | | |  | | |  | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |
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| Tarikh Latihan |  | |  | | | | | | | / | | | | | | |  | | |  | | | | | / | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |
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| **B. BUTIRAN TEMPAT LATIHAN INDUSTRI** | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Nama Agensi | | | | | | | |  | | | | | |  | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | |  | | | |
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| Jabatan/ Unit (LI) | | | | | | | |  | | | | | |  | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | |  | | | | | |  | | | | | |  | | | | |  | | | | |  | | | |

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| **C. BUTIRAN PENILAIAN** | | | | | | | | | |
| *Sila Tandakan (/) Pada Penilaian Di Bawah* | | | | | | | | |
|  | | |  | |  |  |  |
| **5** | **-** | **Sangat Baik** | |
| **4** | **-** | **Baik** | |
| **3** | **-** | **Sederhana** | |
| **2** | **-** | **Lemah** | |
| **1** | **-** | **Sangat Lemah** | |

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| **I. KEMAHIRAN PROFESIONAL** |

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| No. | Perkara | **1** | **2** | **3** | **4** | **5** | | |
| 1 | Kebolehan merancang dan menguruskan tugasan |  |  |  |  |  | | |
| 2 | Kualiti tugasan yang dihasilkan |  |  |  |  |  | | |
| 3 | Boleh bekerja dibawah penyeliaan yang minimum |  |  |  |  |  | | |
| 4 | Boleh bekerja dalam satu kumpulan |  |  |  |  |  | | |
| 5 | Mempamerkan inisiatif yang baik |  |  |  |  |  | | |
| 6 | Penggunaan masa yang berkesan |  |  |  |  |  | | |
| 7 | Membantu menyelesaikan masalah/isu yang timbul |  |  |  |  |  | | |
| 8 | Proaktif |  |  |  |  |  | | |
| 9 | Responsif |  |  |  |  |  | | |
|  |  |  |  |  |  | |  | | |
|  | **JUMLAH(45 MARKAH)** |  | |  |  | |  |

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| **II. SIFAT PERIBADI** |

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| --- | --- | --- | --- | --- | --- | --- |
| No. | Perkara | **1** | **2** | **3** | **4** | **5** |
| 10 | Cermat dan teliti |  |  |  |  |  |
| 11 | Boleh dipercayai |  |  |  |  |  |
| 12 | Komitmen |  |  |  |  |  |
| 13 | Kreativiti |  |  |  |  |  |
| 14 | Kepintaran *(Resourcefulness)* |  |  |  |  |  |
| 15 | Kepimpinan |  |  |  |  |  |
| 16 | Toleransi |  |  |  |  |  |
| 17 | Kesediaan untuk tugasan yang diberikan |  |  |  |  |  |
| 18 | Keupayaan untuk menerima arahan dan fleksibel |  |  |  |  |  |
| 19 | Hubungan baik diantara satu sama lain |  |  |  |  |  |
| 20 | Kepekaan dan responsif kepada ahli kumpulan |  |  |  |  |  |
| 21 | Kebolehan menerima kritikan (bertindak balas dengan baik kepada cadangan) |  |  |  |  |  |
| 22 | Penilaian diri (kebijaksanaan, ketegasan yang sesuai, matang, kawalan diri) |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  | **JUMLAH(65 MARKAH)** |  | |
|  |  |  | |
| **JUMLAH MARKAH (I+II)** | |  | |  |  |  |

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| **D. PENGESAHAN PEGAWAI YANG MENILAI** | | | | | | |
|  |  |  | |  |  |
|  | | | Catatan *(Jika Ada)* | | | |
| ………………………………………………...  ………………………………………………...  ………………………………………………...  ………………………………………………...  ………………………………………………... | | | |
| Tandatangan & Cap Jawatan | | |
| Tarikh:\_\_\_\_/ \_\_\_\_/ \_\_\_\_\_\_ | | |
|  | | |  | | | |
| Nota: Sila Majukan Borang Permohonan Yang Telah Lengkap Ke Unit Latihan Industri, **Secara POS**  Dalam Tempoh **TIGA MINGGU Selepas *Tamat Latihan Industri***  **Alamatkan Ke : Kolej Universiti Agrosains Malaysia**  Unit Latihan Industri  Lot 2020, Ayer Pa’ Abas  78000 Alor Gajah  **MELAKA** | | | | | | |